# Expression of Interest

##### Description: Evaluation of Sussex NHS Charities Stage Two Community Partnerships Grant

**Closing date for submission: 5pm 10th January 2022**

###### Section 1: General Information

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| --- | --- | --- | --- | --- | --- | --- |
| First name: | | | Last Name: | | | |
| Contact Address: | | | | | | |
| Contact Phone : (+    ) | | | | | | |
| E-mail address : | | | | | | |
| Are you:  **(please mark)** | Private individual | Private company (<20 staff) | | | Private company (>20 staff) | Other    (please specify) |
| If Private Company, please give Company name | | | |  | | |
| If Private Company or Other, who will be main evaluator for this call? | | | |  | | |
| Where did you hear about this call for Expression of Interest? | | | |  | | |

###### Section 2: Qualifications and experience

* **Qualifications and skills**

Please indicate your qualifications, skills in the area relevant to this tender as well as in programme evaluation and learning

*(please indicate each team member, their role in this exercise and their qualification and competencies)*

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| Consultant  (and other team members, if a team is proposed) | Role in this proposed evaluation | Qualifications and skills |
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* **Experience**

Please state five relevant pieces of evaluation or learning facilitation you have recently undertaken, explaining what type of service you provided

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| Organization to which services were provided | Value of programme evaluated (GBP) and value of your assignment | Year | Please detail your role and specific work undertaken |
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###### Section 3: Addressing the requirements of the tender

* Please explain your understanding of the proposed task, and describe your proposed design for the evaluation exercise with particular reference to the key questions from the ToR (Max 500 words)

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| * Task conceptualisation * Approach, framework * Methods, tools * Etc. |

* Please describe your approach to addressing equity and inclusion, if not addressed above (Max 300 words)

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| * Gender, disability, marginalised communities, health inequalities etc. |

###### Section 4: Costs

* Please indicate your costs for undertaking this piece of work. We assess EOI submission on the basis of their value for money in addition to the appropriateness and rigour of the approach and methodologies presented, and the experience of the consultants.

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| **Consultant/s** | **Days allocated** | **Role** | **Fee rate** |
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###### Section 5: Information disclosure

* Do you allow Heads On to store your profile in a database and share with you any future opportunities for consultancy?

Yes:       No :

###### Checklist:

* Expression of Interest form fully completed
* Accompanying information fully completed (e.g. budget template)
* CV attached to submission
* Past work/sample of writing submitted (if applicable)
* Submitted on deadline
* Take note that only successful candidates will be informed